

Moulana Abul Kalam Azad Bhavan DD - 45, Salt Lake City, Kolkata - 700 064 Ph.: 033-2249 7774

E-mail: wbbme2011@gmail.com; www.wbbme.org

Memo No. 9938 / Exam.

Dated: 27.03.2019

From

The Secretary West Bengal Board of Madrasah Education.

To:

The Heads of all recognised High and Senior Madrasahs

#### Sub: Annual Calendar for High Madrasah, Alim & Fazil Examination - 2020

Sir / Madam,

The High Madrasah, Alim and Fazil Examination 2020 will be held in the month of February 2020. The exact dates will be announced later on.

You are requested to strictly follow the guidelines laid down herein for submission and receipt of different Forms and Certificates:

- 1. Distribution of Mark Sheets / Certificates of Board Examination 2019.
  - i) by the Board to the Distribution Centre.....(to be announced in May, 2019)
  - ii) by the distribution centres to the Madrasah Subsequently.
- 2. Last date of submission of Application Forms for PPR & PPS along with requisite money receipts
  - i) by the Madrasahs to the Distribution Centres within Fifteen days after publication of result.
  - ii) by the Distribution Centre to the Board within Eighteen days after publication of result.
- 3. a) Date of distribution of blank Application Form for Registration of students of class IX of H.M./Alim and class XI of Fazil for the session 2019 2020.
  - b) Date of distribution of verification / correction sheet for the session 2018-2019 for correction of registration form for H.M. & Alim Student.

	2019 Tune 2019
	i) by the Board to the Distribution Centres27th June, 2019
	ii) by the Distribution Centres to the Madrasahs1st July, 2019
4	Last date of submission of filled in Registration Forms by the students of Class IX of HM/Alim and students of class XI of Fazil at their respective Madrasahs for the session 2019-2020.
	a) by the Madrasahs to the Distribution Centres -
	i) Without fine25th July, 2019
	ii) With fine @ Rs.30/- per candidatetill 31st July, 2019
	iii)Super Delay fine @ 100/- per candidate directly to the Board's Office by the Madrasah
	b) by the Distribution / Receiving Centres to the Board Office5th August, 2019
5.	Last date of submission of one corrected copy of Correction/Verification sheet of 2018-2019
	i) by the Madrasahs to the respective Distribution/Receiving Centres31st July, 2019
	ii) by the Distribution/Receiving Centres to the Board Office5th August, 2019
6.	Distribution of Registration certificates and Application Forms for Regular, Casual, Compartmental candidates for Baords' Examination 2020.
	i) by the Baord Office to the Distribution/Receiving Centres21st October, 2019
	ii) by the Distribution / Receiving Centres to the Madrasahs24th October, 2019
7.	Last date of completion of Test Examination of Regualr Candidates intending to appear at the Baord Examination 2020 by the Madrasahs

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N.B.: i) Tentative date of commencement of Examination is in month of February, 2020

ii) Tentative date of publication of result is May, 2020

distribution centre ......will be intimated later on

11.

iii) If, in any case, the dates noted above is declared a holiday, next working day will be effective in that case.

Date of distribution of Work Education / Physical Education Examination material to the

# **Collecting and Distributing Centres**

1.	Moulana Abul Kalam Azad Bhavan	Covering District 1 Kolkata
	DD - 45, Salt Lake City,	2 North 24 Pgs.
	Kolkata - 700 064	3. South 24 Pgs.
	Tele Fax: (033) 2249-7774	4. Howrah
	Time: 11 A.M. to 4 P.M. (Monday to Friday)	5. Hooghly
		6. Nadia
2.	Karishal Ekramia High Madrasah P.O Dudher Kuthi Dewanbosh Via - Ghghuman, Distt Coochbehar Ph.: 9474569528 (H.M.)	1. Coochbehar
3.	Shamsia High Madrasah	1 Iologiquei
	P.O Siliguri, Dist Darjeeling	<ol> <li>Jalpaiguri</li> <li>Darjeeling</li> </ol>
	Ph.: (0353) 2503648 / 9832324508	3. Alipur Duar
4.		
	North Bengal Regional Office West Bengal Board of Madrasah Education	
	Minority Bhavan (2nd Floor)	2. D. Dinajpur
	B. G. Road, P.O. & Dist Malda	3. Uttar Dinajpur
	Ph.: (03512) 254845 / 9733114691	
	Pin - 732101	
_		of darking or to the last to be
5.	Old Collectorate Building (North)	1. Murshidabad
	25, No. Dallack Square	2. Dr. Zakir Hossain
	Berhampur, Murshidabad	
	14100 9331741303	
6.	Burdwan High Madrasah P.O Burdwan Diet Burdwan	1 Rurdwan
	1.0. Buldwall, Dist Buldwall	
	Ph.: (0342) 265409	The grant of the control of
7.	Hamidia High Madrasah	
	P.O Suri, Dist Birbhum	1. Birbhum
8.		
0.	S.M.I. High Madrasah	1. Pachim Medinipur
	P.O Medinipur, Dist Paschim Medinipur	1
	Ph : (03222) 265380	
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9.	Paramhansapur Barkatia High Madrasah	1. Purba Medinipur
	P.O Nandakumar,	A salitar and tyledimput
	Ph.: 9434996821 (T.I.C.)	
10.	Kethardanga High Madrasah	1 D 1
	P.O Bankura	1. Bankura
	Dist Bankura	2. Purulia
	Ph.: 9733942994	

#### **IMPORTANT**

- 1. All Requisition Forms should mention clearly the No. of MALE and FEMALE candidates of that CATEGORY.
- 2. All Forms should be filled in separately for MALE and FEMALE candidates,
- 3. Delayed submission of any Form shall not be entertained by the Board.
- 4. All Forms are to be filled in Duplicate with carbon papers. Carbon copy should be preserved in the Madrasah.
- 5. Any Correction in Registration should be done while checking the Computerised Registration sheet with Admission Register. The same should be submitted within the stipulated time (a fornight of receipt). No change / correction, thereafter, will be entertained without assigning due reason and fees / fine.
- 6. All payment be made by way of SB Collect of State Bank of India A/c West Bengal Board of Madrasah Education Fund at the prescribed rates. Challan/Receipt should be used while making any kind of payment. Payment made by cash can be deposited upto Rs. 1000 by challan (Per day) at the cash counter of the Board Office.
- 7. Payment of Examination Fees. Registration Fee Post Publication Review / Scrutiny Fee and Late Fine:
  - a) All Fees and Fines payable to the Board be sent to the Board by SB-Collect of State Bank of India A/c West Bengal Board of Madrasah Education Fund.
  - b) Money receipt in original should be submitted along with statement-cum-Application Forms and Board's Challan.
- 8. Realisation of Examination Centre Fee by the Institution:
  - Examination Centre Fee should be realized from the candidate along with Examination Fee and the amount be handed over to the Authorities of Examination' Centres at least a fortnight before the commencement of Examination.
- 9. Registration of the Madrasah will be cancelled if approved teacher's data is not be submitted by 31st July, 2019.

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9. Eligibility for admission to Compartmental:

a) A candidate who has obtained Letter Grade 'D' in not more than two subjects in previous H.M. Examination 2019 will be eligible for appearing at the High Madrasah Examination -2020.

#### 10. Casual/External Casual:

A candidate who appeared as Regular / External Candidate at High Madrasah Examination 2019 but failed to pass the same, may appear at High Madrasah Examination 2020 as a Casual/External Casual candidate.

- 11. i) A candidate will be given five consecutive chances only (including Casual and Compartmental chances) to appear at High Madrasah Examination and pass the same completely. If he/she fails to avail any of the said chances, the said chance shall be treated as lapsed.
  - ii) in case he/she avail all the chances but fails to pass the examination, then he/she will not be allowed to appear at the next High Madrasah Examination.
  - iii) If any such candidate appears at the High Madrasah Examination by giving false information, the examination of the said candidate will be cancelled and the mark sheet issued to him/her will be recalled.
- 12. Introduction of compulsory optional paper from H. M. Exam. 1999.

The candidates are given the option to select one of the two papers viz. Arabic and Islam Parichay as Compulsory optional. The details may be seen in the Board's Memo No. 24dt. 9.6.1998.

- 13. Examination 2020 (for Senior Madrasahs only):
  - a) A regular Candidate who failed to pass Alim / Fazil Examination may appear in the said Examination 2020 as Casual candidate.
  - b) A candidate will be given five consequtive chances only (include casual. Compartmental chances) to appear for a particular examination. If he/she fails to avail any of the said chances, the same should be treated as lapsed.

### 14. Alim Compartmental Candidates:

The Candidates who obtained Letter Grade 'D' in not more than two subjects at the Alim Examination held in 2019 shall be eligible for appearing at the Alim Examination 2020 as Compartmental Candidates.

### 15. Fazil Compartmental Candidates:

The candidates who obtained Letter Grade 'D' in not more than two subjects in the Fazil Examination held in 2019 shall be eligible for appearing at the Fazil Examination 2020 as Compartmental Candidates.

### 16. Scrutiny of Forms:

- a) Application for Compartmental candidates must be very carefully scrutinized with the Marksheets of the candidates regarding their eligibility, syllabus, subjects offered, entries of their particulars etc.
- b) In no case original Marksheets and Admit Cards or the attested copies of the Admit Cards and Marksheets of the Previous Examination of the candidate be sent to the Board alongwith the Application Forms. Such documents are to be verified by the Head of the institution personally before asking the students to fill in the Forms.
- c) Honorific terms like Master, Mr., Sri., Smt. Should in no case be prefixed to the name of a candidate in the Application Form.
- d) If more than one candidate of the same name. appear from one Madrasah, their names should be distinguished putting (i), (ii) etc. against his/her name.

- e) Any change in the entry made in the Application Form must be signed by the candidate and countersigned by the Head of the Institution before submission to the Board.
- f) In respect of Application Forms of all category of Casual and Compartmental candidates, the year of 1st appearance as Regular/External candidates shall be the yardstick for determining his/her chance of next appearance and as such the space provided in the Application Form mentioning the year of 1st appearance must be filled in properly, failing which such Application will be cancelled.

#### 17. Rejection of Forms:

- i) If the names of the candidates have not been registered with this Board.
- ii) If entries in the Form are not legible.
- iii) If the money Receipt and Board's Challan are not enclosed along with the Forms.

#### 18. Post Publication Scrutiny:

Applications for P.P.S. in the prescribed Form along with fees in money receipt should be submitted in one installament to the Board Office by the respective Head of Institution within 15 days after publication of the results. After that such Applications will not be entertained (Specimen copy of Form is enclosed.)

#### 19. Post Publication Review:

Application for P.P.R. in the prescribed form along with fees in money receipt should be submitted to the Board Office by the respective Head of the Institution within 15 days after publication of the results. (Specimen copy of form is enclosed).

#### 20. Post Publication Review & Scrutiny.

Results of PPR and PPS will be communicated to-respective Heads of Institution in due course. No separate intimation shall be given to applicants, hence, applicants may be requested to keep in touch with their respective institutions. In case of any change in numbers fresh Marksheets / Certificates will be issued on surrender of the old ones.

## 21. Corrrection of particulars in a document:

Proposal for correction of any item of particular relating to a candidate such as name, date of birth, father's name, combination of subjects etc. in documents such as Admit Card. Marksheet, Registration Certificate etc. should be submitted by the head of Institution in prescribed Form (copy enclosed) within a fortnight of the receipt of such document with prescribed fee per item of correction through Demand Draft or cash. A fine of Rs. 30/- will be charged after expiry of the time limit.

#### 22. Revision of rates of fee:

The rates of fee have been revised. Revised rate chart is enclosed.

Sd/-Secretary West Bengal Board of Madrasah Education

Signature and seal of the Head of the Institution

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	TOTAL NO. OF APPROVED TEACHER.
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	NAME OF THE MADRASAH
	West Bengal Baord of Madrasah Education
	The Secretary
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Note: to be filled in by the Head of the Institution and sent to the Board by 31st July, 2019 positively, Otherwise Registration will be cancelled.

No	Date
То	
The Secretary	
West Bengal Board of Madrasah Education	
Moulana Abul Kalam Azad Bhavan	
DD-45, Salt Lake City,	
Kolkata - 700 064	
Sub : Application / Propo	sal for Correction
The undersigned has to submit necessary particular to take necessary action for correction of error/mistake as n	rs in the attached prescribed Form with the request noted in column(4) of the Form.
T.C., Birth Certificate, Dalil, The Admission Regist	
sent to the Board along with the clarification of the head of	the institution with the proposal for verification
The documents to be corrected are enclosed in origin	
The documents to be corrected are enclosed in origin	iai.
Enclo: as stated	Signature of the Head of the Institution
[I like to take delivery of the document (please tick ( ✓ )	
(i) Personally (ii) Through Madrasah (iii) Authorised Le	
N.B.: *Strike out which is not applicable.	
14.D Brike out which is not approache.	
442 64	7.15
1. Name of documents: Please see 4(b) of the	prescribd Form:
(a) Registration Sheets	
(b) Registration Certificate	
(c) Admit Card	
(d) Marksheet	
(e) Certificate etc.	Alta de la contracta de la companya del companya de la companya del companya de la companya de l
2. Item for correction: Please see 4(c) of the p	rescribed Form:
(a) Name of the Candidate	
(b) Name of father	
(c) Registration No.	
(d) Roll No.	

Application for correction in respect of a document should be submitted within a fortnight of the receipt of document.

Date of Birth

Combination of Subjects Name of the Madrasah, etc.

**Total Marks** 

(e)

(f)

(g) (h)

<i>No</i>						Date					
		A			OR CORRECTION nen Copy)						
	Board of Ma			Name of Madrasah Address							
Moulana Ab DD-45, Salt Kolkata - 70	• ;	id Bha	van	Dist							
Name of Examination (1) Year of Examination (2)					Date of Receipt of document to be corrected (3)						
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Date					Full Signature of the Mob. :	se candidate					
N.B. : *Stri	ke out whic	h is no	ot applicable	erd c	Signature of the Ho (With Mob.: Cont. No.:	ead of the Institution 1 Seal)					

## WEST BENGAL BOARD OF MADRASAH EDUCATION

Moulana Abul Kalam Azad Bhavan
DD-45, Salt Lake City, Kolkata - 700 064
PRESCRIBED FORM OF APPLICATION FOR DUPLICATE COPY

To	
The Secretary	
West Bengal Board of Madrasah Education	on
Moulana Abul Kalam Azad Bhavan	
DD-45, Salt Lake City,	
Kolkata - 700 064	

Name of Madrasah
Address
Index No.:
Office Ph. No

Sir,		
		egistration Certificate / Admit Card / Marksheet /
	Original one has been lost / stoler	
	ay kindly be issued in my favour oed ordinary / urgent fee of Rs	
		eceipt through, SB-Collect of the State Bank of India.
	portion of original documents is	-
	delivery of the document (pleas	
(i) Personally	(ii) Through Madrasah (iii)	Authorised Letter
	Necessary	Particulars:
A.	Name (in Block Letters)	, :
В.	Father's Name	:
C.	Postal Address	:
	(in Full Block Letters)	
D.	Name of the Police Station	:
<b>E.</b>	Name of the Examination	: Year
		RollNo
F.	Name of the Institution	:
		Your's faithfully

Full Signature of the applicant

Mob.:

Cont. No.:

N.B.: \*Strike out if not applicable

## INCASE OF LOSS / THEFT / DAMAGE OF DOCUMENT

In case of personal delivery one copy of passport size

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passport size		e Officer-in-charge of Duty Officer of
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applicant duly attested		mented by Wood, 100 - mile September
by the Head of the		
Institution may be		
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Forwarded to:		
The Secretary	aga garanga <u>Lag</u> ar kananan kal <sup>a</sup>	
West Bengal Board of N		
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		cation Fund is hereby forwarded.
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Date		Signature of the held of the Institution (with Seal)
		Cont No.

## Fees with effect from Academic Session 2019-20

the state of the s	Ordinary	<b>Urgent (with Supporting Documents)</b>
Duplicate Registration Certificate	Rs. 80/-	11 200/-
Duplicate Admit Card	Rs. 80/-	Rs. 200/-
Duplicate Marksheet	Rs. 80/-	Rs. 200/-
Duplicate Certificate	Rs. 80/-	Rs. 200/-
Migration Certificate	Rs. 150/-	D 200/
	100, 100,	Rs. 200/-

## APPLICATION FOR P. P. SCRUTINY

No			Name of Madrasah										
			Address  Index No  Office & Headmaster's Mob. No										
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## High Madrasah

1. Name og the Paper	Symbol		Code No.
i) Bengali	В .		01
ii) Urdu	U		02
iii) English	E		03
iv) Arabic	A		04
v) Mathematics			
vi) Physical Science	Psc.	Hell	06
vii) Life Science	Lsc	1,071	07
viii)History	Н		08
ix) Geography	G		09
x) Islam Panichay	IP .		76
2. Prescribed Fee per paper Rs. 80/-			

- 3. The candidate intending to scrutiny his papers shall fill in the Application within) 15 days of the results.
- 4. The Head of the Institution shall forward the Application signed by candidates to the Board within 15 days of the publication of the results alongwith original Money Receipt.
- 5. Each Application has space for signature of eight candidates. If the No. of candidates praying for scrutiny exceeds eight, additional Application Form should be used.

## APPLICATION FOR P. P. SCRUTINY

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## FAZIL

#### P.P.S.

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vi)	) Islamic Studies	IS		106
vii	i) Lalamic History	IH		105
vi	ii)Environmental Education	ENED		134
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- 2. Prescribed Fee per paper Rs. 80/-
- 3. The candidate intending to scrutiny his papers shall fill in the Application within) 15 days of the results.
- 4. The Head of the Institution shall forward the Application signed by candidates to the Board within 15 days of the publication of the results alongwith original Money Receipt.
- 5. Each Application has space for signature of eight candidates. If the No. of candidates praying for scrutiny exceeds eight, additional Application Form should be used.

## APPLICATION FOR P. P. REVIEW

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# High Madrasah

1. Name og the Paper	Symbol		Code No.
i) Bengali	В		01
ii) Urdu	U		02
iii) English	E		03
iv) Arabic	A	2.11 (10.14)	04
v) Mathematics	M	betop as a Erio waren	15 pp. 1 115 pp. 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
vi) Physical Science	Psc.	Distr	06
vii) Life Science	Lsc		07
viii)History	H		08
ix) Geography	G		09
x) Islam Panichay	IP .		76
2. Prescribed Fee per paper Rs. 100	/-		

- 3. The candidate intending to review his papers shall fill in the Application within) 15 days of the results.
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- 5. Each Application has space for signature of eight candidates. If the No. of candidates praying for review exceeds eight, additional Application Form should be used. you ke book with himself and the book and the bo

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iv) Bengali	Bonnes (Ver)	57
v) Urdu	Ü Sursand Leise Hannerer	58
vi) English	Emily Super Emily Super	59
vii) Mathematics	M	60
viii)Physical Science	Psc	oladile areals lumber of the
ix) Life Science	LSc	62
x) History	Н	63
xi) Geography	G	64
xii) Arabic	Ar	133

- 2. Prescribed Fee per paper Rs. 100/-
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## **FAZIL**

#### P.P.R.

1. Name og the Paper	Symbol	Code No.
i) Bengali	В	100
ii) Urdu	U	101
iii) English	Eng	102
iv) Arabic	AR	136
v) Theology	THEO	103
vi) Islamic Studies	IS	106
vii) Lalamic History	IH	105
viii)Environmental Education	ENED	134

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## WEST BENGAL BOARD OF MADRASAH EDUCATION

Moulana Abul Kalam Azad Bhavan DD - 45, Salt Lake City, Kolkata - 700 064 Ph.: 033-2265 3128 / 2249 7773 / 2249 7774 E-mail: wbbme2011@gmail.com

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15.	Super Delay fee	100
16.	Fazil 1st Year	70

To The Secretary West Bengal Board of Moulana Abul Kalam A DD-45, Salt Lake City, 1	zad Bhavan				
Through: The Headm					
Sir, I have to request you favour as I intend to go	to be so good a	(Name of Sta	nin prescribed te, Country) U	I period a migratfor higher stud niversity / Counc	il/Board.
I have deposited requis only and the Money Re Necessary particulars i	site Ordinary / U eceipt in original	rgent fees of R l is enclosed.	S	.(Rupees	)
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